

AR-6154 Homework/Makeup Work

School-Site Homework Plan

The principal and staff at each school shall develop and regularly review a school-site homework plan which includes guidelines for the assignment of homework and describes the responsibilities of students, staff and parents/guardians. The plan shall identify all of the following:

1. For each grade level, the amount of time that students shall be expected to spend on homework. Homework time guidelines by grade level:

Grade K	-	15 – 30 minutes
Grades 1- 2	-	30 - 40 minutes
Grade 3	-	40 – 50 minutes
Grades 4 -5	-	50 – 60 minutes
Grades 6 - 8	-	1.5 hours (20 minutes per academic class)

Homework is a specific assignment. Classwork that is not completed during the school day is not considered homework. A teacher may allow, or require, a student to complete classwork at home in addition to, or in place of, the homework assignment.

2. For each grade level, the extent to which homework assignments shall systematically involve participation by parents/guardians. The teacher should know the student can complete the work on their own with minimal parental support.
3. The means by which parents/guardians shall be informed about:
 - a. Homework expectations
 - b. How homework relates to the student's report card.
Elementary: Homework is reported under citizenship/work habits;
Middle School: Not to exceed 10% of the total grade.
 - c. How best to help their children.
4. Techniques that will be taught to help students allocate their time wisely, meet their deadlines and develop good personal study habits.
5. The support available to students to obtain:
 - a. Resource materials from the library media center.
 - b. Assistance and/or tutoring through telephone help lines, school and district web-sites and/or after-school centers.

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6. The means by which teachers shall coordinate assignments so that students do not receive an overload of homework one day and very little the next
7. For each grade level, the extent to which homework assignments shall emphasize independent research, reports, special reading and problem-solving activities

Makeup Work

The Superintendent or designee shall notify parents/guardians that no student may have his/her grade reduced or lose academic credit for any excused absence when missed assignments and tests are satisfactorily completed within a reasonable period of time. Students have the number of days of the absence to complete make up work, or as adjusted by the teacher. Such notification shall include the full text of Education Code 48205. (Education Code 48980)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the suspension. (Education Code 48913)